



MEDICAL SERVICES

Medical Services

FIRST AID TREATMENT

Schedule of Availability of Service: 8:00 am – 5:00 pm (Monday - Friday)
 Clients/Customers: Students, Faculty and Administrative Staff
 Requirement/s: None
 Processing Time: 15 - 20 minutes

STEPS	CLIENT/APPLICANT	TYPES OF FRONTLINE SERVICE	DURATION OF ACTIVITY	FEES	PERSON RESPONSIBLE	FORMS
1	Signs in the logbook	Assists the patient in signing the logbook	1 – minute	None	Joana G. Abel, RN Dr. Shamon R. Abraham	Logbook
2	Receives treatment	Provides the emergency treatment and nursing care	10 – 15 minutes	None	Joana G. Abel, RN Dr. Shamon R. Abraham	None
3	Receives health teaching from the provider	Provides health teaching	3 – minute	None	Joana G. Abel, RN Dr. Shamon R. Abraham	None
4	If required, he or she is advised to come back for a follow up check-up	If required, asks the patient to come back for a follow up check-up	1 – minute	None	Dr. Shamon R. Abraham	None
End of Procedure						

Vision

Transforming lives by educating for the best.

Mission

Cagayan State University is committed to transform the lives of people and communities through high quality instruction and innovative research, development, production, and extension.

Core Values

Productivity, Accessibility, Compassion, Accountability, Relevance and Excellence





MEDICAL SERVICES

Medical Services

MEDICAL EXAMINATION

Schedule of Availability of Service: 8:00 am – 5:00 pm (Monday - Friday)

Clients/Customers: Students

Requirement/s: Health Examination Profile

Processing Time: 15 minutes

STEPS	CLIENT/APPLICANT	TYPES OF FRONTLINE SERVICE	DURATION OF ACTIVITY	FEES	PERSON RESPONSIBLE	FORMS
1	Fills up the Health Examination Form	Assists the client in filling up the Health Examination Form	5 – minutes	None	Dr. Shamon R. Abraham	Health Examination Form
2	Subjects himself/herself to physical examinations	Gets vital signs	5 – minutes	None	Joana G. Abel, RN Dr. Shamon R. Abraham	None
3	Subjects himself/herself to further physical examination	Conducts the physical examination	3 – minutes	None	Dr. Shamon R. Abraham	None
4	Receives medical examination result	Provides medical examination result	1 – minute	None	Dr. Shamon R. Abraham	None
5	If the patient is found to be positive of a certain illness, he or she will be referred to a specialist for further investigation and laboratory examinations	Refers the patient to a specialist	1 – minute	None	Dr. Shamon R. Abraham	None
End of Procedure						

Vision

Transforming lives by educating for the best.

Mission

Cagayan State University is committed to transform the lives of people and communities through high quality instruction and innovative research, development, production, and extension.

Core Values

Productivity, Accessibility, Compassion, Accountability, Relevance and Excellence





MEDICAL SERVICES

Medical Services

MEDICAL CONSULTATION/COUNSELING

Schedule of Availability of Service: 8:00 am – 5:00 pm (Monday - Friday)
 Clients/Customers: Students, Faculty Members, Administrative Staff
 Requirement/s: None
 Processing Time: 18 minutes

STEPS	CLIENT/APPLICANT	TYPES OF FRONTLINE SERVICE	DURATION OF ACTIVITY	FEES	PERSON RESPONSIBLE	FORMS
1	Signs in the logbook	Assists in the signing of the Logbook	1 – minute	None	Joana G. Abel, RN Dr. Shamon R. Abraham	Logbook
2	Verbalizes chief complaints	Asks series of questions pertaining to chief complaints of the patient	10 – minutes	None	Dr. Shamon R. Abraham	None
3	Receives initial dose of medicine for the temporary relief of symptoms or asks to come back for further consultation if symptoms persist	Dispenses initial dose of medicine or requests the patient to go for further laboratory test/s if symptoms persist	2 – minutes	None	Dr. Shamon R. Abraham	None
4	Receives health teaching from the provider/s	Provides health teaching to the patient	5 – minutes	None	Dr. Shamon R. Abraham	None
End of Procedure						

Vision

Transforming lives by educating for the best.

Mission

Cagayan State University is committed to transform the lives of people and communities through high quality instruction and innovative research, development, production, and extension.

Core Values

Productivity, Accessibility, Compassion, Accountability, Relevance and Excellence





MEDICAL SERVICES

Medical Services

ISSUANCE OF MEDICAL CERTIFICATE

Schedule of Availability of Service: 8:00 am – 5:00 pm (Monday - Friday)
 Clients/Customers: Students, Faculty Members, Administrative Staff
 Requirement/s: None
 Processing Time: 5 minutes

STEPS	CLIENT/APPLICANT	TYPES OF FRONTLINE SERVICE	DURATION OF ACTIVITY	FEES	PERSON RESPONSIBLE	FORMS
1	Signs in the logbook	Assists the client in signing the Logbook	1 – minute	None	Dr. Shamon R. Abraham	Logbook
2	Subject himself or herself for medical examination	Conducts Medical Examination	5 – minutes	None	Joana G. Abel, RN Dr. Shamon R. Abraham	None
3	Receives the Medical Certificate	Issues Medical Certificate	1 – minute	None	Dr. Shamon R. Abraham	None

End of Procedure

Vision

Transforming lives by educating for the best.

Mission

Cagayan State University is committed to transform the lives of people and communities through high quality instruction and innovative research, development, production, and extension.

Core Values

Productivity, Accessibility, Compassion, Accountability, Relevance and Excellence

