March 9, 2015

DR. ROMEO R. QUILANG
President
Cagayan State University
Andrews Campus, Tuguegarao City

Attention: Campus Executive Officers

Dear Sir:

Greetings!

The Philippine Science Consortium (PSC) will hold its 3rd Joint Research Congress for Faculty and Students on August 12-14, 2015 at the University of Northern Philippines (UNP), Vigan, Ilocos Sur.

Germaine to the above-cited undertaking, the CSU workforce as a member institution to the said consortium, plans to conduct a University Wide Research Paper Presentation for faculty and students to screen out the Best R&D Papers as the university’s official entries to the National Research Congress. 

On this note, may the undersigned request your office to require attendance and participation of all campuses for the university wide Search for Best R&D Papers on July 10-11, 2015 at the Conference Hall of the Andrews Campus. It is expected that each campus shall send its top three (3) research paper presenters for each of the four categories: Basic Research-Experimental, Basic Research Non-experimental, Applied Research Experimental, Applied Research-Non-Experimental (a total of 12 research papers for the faculty and 12 research papers for the students in the categories aforementioned).

Attached is a copy of the Guidelines for the Research Congress detailing the scope of the competition for the research paper, the prescribed format, screening and criteria for the best paper for reference of the participants.

Thank you very much.

Very truly yours,

ROEL L. TALATTAD, M.Ed.-Physics
Coordinator, Philippine Science Consortium

Recommending Approval:

JOSEP. GUZMAN, Ph.D.
Vice President for Research and Extension
GUIDELINES FOR THE JOINT FACULTY & STUDENTS RESEARCH CONGRESS 2015
University of Northern Philippines
August 12-14, 2015

Scope of Competition

1. The competition is open to all faculty of PSC member institutions, and their bona fide students who are currently enrolled in any undergraduate program. Students who graduated from PSC member institutions are also qualified to participate provided that the date of completion of the research and the date of graduation must fall within the prescribed period.

2. For the faculty category, the research must have been completed within the last two (2) years (2013-2015) and for the students category, the research must have been completed within the School Year 2014-2015.

3. Winners (First, Second or Third) in any national research competition shall be disqualified from participation. However, winners in any regional level of research competitions are qualified to join.

4. The research problem should fall under Physical and Life Sciences.


4.2 Life Sciences include Botany, Zoology, Microbiology, Genetics, Agriculture, Mycology, Physiology, Taxonomy, Medicine, Cytology, Histology, and other fields of Biology.

5. Research papers submitted will be classified into: Basic Research or Applied Research. These will be further classified into Experimental or Non-Experimental. Action researches will not be accepted.

1. Research Papers

   b. The paper should be prepared in the PSC prescribed format to be submitted to the PSC Secretariat through the PSC Coordinators not later than July 30, 2015. [Three (3) hardcopies and one (1) soft copy (CD)]

   c. An extended abstract of not more than 250 words must also be submitted. This must provide enough information about the research study.
A. PSC Prescribed Format
1. Paper size: 8 ½ x 11 inches,
2. Typed double-space.
3. Font: Times New Roman 12
4. Margins: Left 1.5 inches, right, top and bottom 1.0 inch with pagination
5. Title page bearing the author(s) name(s), addresses and official position including abstract of not more than 250 words and keywords not exceeding 8 reflecting the contents of the paper
6. The paper should be in 1-column format which include the following parts:
   a. Introduction page bearing the title and abstracts without the name(s) and addresses of the author(s)
   b. Materials and Methods (For Experimental Research)
   c. Methodology (For Descriptive Research)
   d. Results and Discussion
   e. Summary and Conclusion
   f. Acknowledgement (optional)
   g. References Cited
7. Mimeographed publications, terminal or annual reports are not acceptable as reference citations. Cite only published articles. Use the APA Style in citing references.
8. For electronic references give the address of the website in directing the reader to the entire website when not referring to a specific document within the site. In citing a web document, the format would be the same as for prints adding the date information were retrieved
9. Tables, Figures and Illustrations
   a. Table should conform to the journal's page and size and style. Three (3) footnotes in the tables are maximum. Place all necessary information in the heading as much as possible and introduce a table in a text before presenting it.
   b. Figures and illustrations should conform to the page size and style of the journal. Photographs and illustrations should be original and clear. Line drawings of maps, graphs and flow charts should be provided as clear sharp printouts. Captions and legends should always be placed at the bottom of each illustration or photograph.

Selection of Top 5

1. All entries will be screened by the Committee on Science, Technology and Research Promotion prior to Evaluation by the members of the Board of Judges/Evaluators who will also select the Top 5 entries from each category. Oral presentation of the top 5 papers from each category (Basic Experimental, Basic Non-experimental, Applied Experimental, Applied, Non-experimental) will be held during the congress.