



Republic of the Philippines  
**CAGAYAN STATE UNIVERSITY**  
Andrews Campus, Tuguegarao City, Cagayan

**RECORDS MANAGEMENT SERVICES OFFICE**

\_\_\_\_\_  
*Date*

**The Registrar**

\_\_\_\_\_  
\_\_\_\_\_

**Sir/Madam,**

Please furnish us a copy of Form 137/Transcript of Records of the following student/s, who is/are temporarily admitted in our school upon presentation of his/her honorable dismissal.

<u>NAME</u>	<u>COURSE</u>	<u>SCHOOL YEAR</u>

Thank you.

  
**SAMUEL GASPAR, LIB, MA**  
*University Registrar*

- First Request                       Urgent  
 Second Request                       Please entrust the bearer

*csu//registrar/*