



**CAGAYAN STATE UNIVERSITY**  
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# CALL FOR APPLICANTS!





**CAGAYAN STATE UNIVERSITY**  
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## **ACCOUNTANT II, SG-16**

**Place of Assignment: Aparri Campus**

### **QUALIFICATIONS:**

Education : Bachelor's Degree in Commerce/Business

Administration major in Accounting

Eligibility : RA 1080

Training : 4 hrs. of relevant training

Work Experience : 1 year of relevant experience

### **DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
- Performance rating in the last rating period (if applicable);
- Photocopy of certificate of eligibility/rating/license; and
- Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**URDUJAH G. ALVARADO, Ph.D., CESO II**  
University President  
**CAGAYAN STATE UNIVERSITY**  
Central Administration, Andrews Campus,  
Caritan, Tuguegarao City  
[president@csu.edu.ph](mailto:president@csu.edu.ph)



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## **DORMITORY MANAGER II SG-11**

**Place of Assignment: Aparri Campus**

### **QUALIFICATIONS:**

Education : Bachelor's Degree

Eligibility : CS Professional (2<sup>nd</sup> Level Eligibility)

Training : None Required

Work Experience : None Required

### **DOCUMENTARY REQUIREMENTS:**

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## **ADMINISTRATIVE OFFICER I (Cashier I), SG-10**

**Place of Assignment: Aparri Campus**

### **QUALIFICATIONS:**

Education : Bachelor's Degree

Eligibility : CS Professional (2<sup>nd</sup> Level Eligibility)

Training : None Required

Work Experience : None Required

### **DOCUMENTARY REQUIREMENTS:**

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**ADMINISTRATIVE OFFICER I (Supply Officer I)  
SG-10**

**Place of Assignment: Aparri Campus**

**QUALIFICATIONS:**

Education : Bachelor's Degree

Eligibility : CS Professional (2<sup>nd</sup> Level Eligibility)

Training : None Required

Work Experience : None Required

**DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
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## **AQUACULTURAL TECHNICIAN I SG-6**

**Place of Assignment: Aparri Campus**

### **QUALIFICATIONS:**

Education : Completion of two years studies in College

Eligibility : CS Sub-professional (1<sup>st</sup> Level Eligibility)

Training : None Required

Work Experience : None Required

### **DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
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## **FARM FOREMAN, SG-6**

**Place of Assignment: Aparri Campus**

### **QUALIFICATIONS:**

Education : High School Graduate

Eligibility : None Required (MC 11, s.96-Cat.III)

Training : None Required

Work Experience : None Required

### **DOCUMENTARY REQUIREMENTS:**

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## **FISHERMAN, SG-3**

**Place of Assignment: Aparri Campus**

### **QUALIFICATIONS:**

Education : Must be able to read and write

Eligibility : None Required (MC 11, s.96- Cat.III)

Training : None Required

Work Experience : None Required

### **DOCUMENTARY REQUIREMENTS:**

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## **HEAVY EQUIPMENT OPERATOR I , SG-4**

**Place of Assignment: Aparri Campus**

### **QUALIFICATIONS:**

Education : High School Graduate or completion of relevant vocational/trade course

Eligibility : Heavy equipment operator (MC 11, s. 96-Cat. I)

Training : None required

Work Experience : None required

### **DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
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Submission is until:



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## **ADMINISTRATIVE AIDE I (Utility Worker I), SG-1**

**Place of Assignment: Aparri Campus**

### **QUALIFICATIONS:**

Education : Must be able to read and write

Eligibility : None required (MC 11, s. 96-Cat.III)

Training : None required

Work Experience : None required

### **DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
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## **GUIDANCE COUNSELOR III, SG-13**

**Place of Assignment: Aparri Campus**

### **QUALIFICATIONS:**

Education : Master's degree in Guidance & Counselling

Eligibility : RA 1080 (Guidance Counselor)

Training : None required

Work Experience : None required

### **DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
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## **ADMINISTRATIVE OFFICER I (Cashier I), SG-10**

**Place of Assignment: Carig Campus**

### **QUALIFICATIONS:**

Education : Bachelor's Degree

Eligibility : CS Professional (2<sup>nd</sup> Level Eligibility)

Training : none required

Work Experience : none required

### **DOCUMENTARY REQUIREMENTS:**

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## **ADMINISTRATIVE AIDE VI (Clerk III), SG-6**

**Place of Assignment: Carig Campus**

### **QUALIFICATIONS:**

Education : Completion of two years studies in college

Eligibility : CS Sub Professional (1<sup>st</sup> Level Eligibility)

Training : none required

Work Experience : none required

### **DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
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## **ADMINISTRATIVE AIDE VI (Clerk III), SG-6**

**Place of Assignment: Carig Campus**

### **QUALIFICATIONS:**

Education : Completion of two years studies in college

Eligibility : CS Sub Professional (1<sup>st</sup> Level Eligibility)

Training : none required

Work Experience : none required

### **DOCUMENTARY REQUIREMENTS:**

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## **ADMINISTRATIVE AIDE III (Laborer II), SG-3**

**Place of Assignment: Carig Campus**

### **QUALIFICATIONS:**

Education : Must be able to read and write

Eligibility : none required

Training : none required

Work Experience : none required (MC 11, s. 96-Cat.III)

### **DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
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## **GUIDANCE COUNSELOR III, SG-13**

### **Place of Assignment: Carig Campus**

#### **QUALIFICATIONS:**

Education : Master's Degree in Guidance & Counselling

Eligibility : none required

Training : none required

Work Experience : RA 1080 (Guidance Counselor)

#### **DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
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## **GUIDANCE COUNSELOR I, SG-11**

**Place of Assignment: Gonzaga Campus**

### **QUALIFICATIONS:**

Education : Master's Degree in Guidance & Counselling

Eligibility : none required

Training : none required

Work Experience : RA 1080 (Guidance Counselor)

### **DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
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## **ADMINISTRATIVE OFFICER I (Cashier I) SG-10**

**Place of Assignment: Gonzaga Campus**

### **QUALIFICATIONS:**

Education : Bachelor's Degree

Eligibility : CS Professional (2<sup>nd</sup> Level Eligibility)

Training : None required

Work Experience : None required

### **DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
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## **ADMINISTRATIVE AIDE VI (Clerk III), SG-6**

**Place of Assignment: Gonzaga Campus**

### **QUALIFICATIONS:**

Education : Completion of two years studies in college

Eligibility : CS Sub Professional (1<sup>st</sup> Level Eligibility)

Training : none required

Work Experience : none required

### **DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
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## **FARM WORKER I, SG-2**

**Place of Assignment: Gonzaga Campus**

### **QUALIFICATIONS:**

Education : Elementary School Graduate

Eligibility : None required (MC 11, s. 96- Cat. III)

Training : None required

Work Experience : None required

### **DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
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## **FARM WORKER I, SG-2**

**Place of Assignment: Gonzaga Campus**

### **QUALIFICATIONS:**

Education : Elementary School Graduate

Eligibility : None required (MC 11, s. 96- Cat. III)

Training : None required

Work Experience : None required

### **DOCUMENTARY REQUIREMENTS:**

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## **VETERINARIAN II, SG-16**

### **Place of Assignment: Lal-lo Campus**

#### **QUALIFICATIONS:**

Education : Doctor of Veterinary Medicine

Eligibility : RA 1080

Training : 4 hrs. of relevant training

Work Experience : 1 year of relevant experience

#### **DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
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## **SCHOOL FARMING COORDINATOR I SG-13**

**Place of Assignment: Lal-lo Campus**

### **QUALIFICATIONS:**

Education : Bachelor's Degree relevant to the job

Eligibility : CS Professional (2<sup>nd</sup> Level Eligibility)

Training : None required

Work Experience : None required

### **DOCUMENTARY REQUIREMENTS:**

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## **LIBRARIAN I, SG-11**

### **Place of Assignment: Lasam Campus**

#### **QUALIFICATIONS:**

Education : Bachelor's Degree in Library Science or Information Science or BS in Education/Arts major in Library Science

Eligibility : RA 1080

Training : None required

Work Experience : None required

#### **DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
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## **ADMINISTRATIVE AIDE VI (Clerk III) SG-6**

### **Place of Assignment: Piat Campus**

#### **QUALIFICATIONS:**

Education : Completion of two years studies in College

Eligibility : CS Sub-professional (1<sup>st</sup> Level Eligibility)

Training : None required

Work Experience : None required

#### **DOCUMENTARY REQUIREMENTS:**

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## **ADMINISTRATIVE OFFICER II (Administrative Officer I), SG-11**

**Place of Assignment: Sanchez Mira Campus**

### **QUALIFICATIONS:**

Education : Bachelor's Degree

Eligibility : CS Professional (2<sup>nd</sup> Level Eligibility)

Training : 4 hrs. of relevant training

Work Experience : 1 year of relevant experience

### **DOCUMENTARY REQUIREMENTS:**

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Caritan, Tuguegarao City  
[president@csu.edu.ph](mailto:president@csu.edu.ph)



**CAGAYAN STATE UNIVERSITY**  
*Ad Optimum Educans*

## **GUIDANCE COUNSELOR I, SG-11**

**Place of Assignment: Sanchez Mira Campus**

### **QUALIFICATIONS:**

Education : Master's Degree in Guidance & Counselling

Eligibility : none required

Training : none required

Work Experience : RA 1080 (Guidance Counselor)

### **DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
- Performance rating in the last rating period (if applicable);
- Photocopy of certificate of eligibility/rating/license; and
- Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**URDUJAH G. ALVARADO, Ph.D., CESO II**  
University President  
CAGAYAN STATE UNIVERSITY  
Central Administration, Andrews Campus,  
Caritan, Tuguegarao City  
[president@csu.edu.ph](mailto:president@csu.edu.ph)



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## **ADMINISTRATIVE OFFICER I (Cashier I) SG-10**

**Place of Assignment: Sanchez Mira Campus**

### **QUALIFICATIONS:**

Education Bachelor's Degree

Eligibility : none required

Training : none required

Work Experience : CS Professional (2<sup>nd</sup> Level  
Eligibility)

### **DOCUMENTARY REQUIREMENTS:**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
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- Photocopy of certificate of eligibility/rating/license; and
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