



Republic of the Philippines
Cagayan State University
BIDS & AWARDS COMMITTEE

Tuguegarao City, Cagayan

Tel. No.: (078) 375-1672

Email: bacsecretariat@csu.edu.ph

F-BAC-1115

REQUEST FOR QUOTATION

For Small Value Procurement under Sec. 53.9 of the Revised IRR of R.A. 918

QUOTATION NUMBER: QN2023-02-16G

PR NUMBER: 2023-02-115

DATE: February 10, 2023

The **Cagayan State University** is pleased to invite you to quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by you, or by your authorized representative within 3 days from receipt of this request for quotation.

CONDITIONS:

- 1 Quotation is INCLUSIVE OF TAX AND DELIVERY COST;
- 2 Delivery must be within 15 calendar days upon receipt of purchase order;
- 3 Price validity shall be for a period of 60 calendar days;
- 4 Warranty shall be for a period of 1 year from acceptance of the procuring entity;
- 5 Payment shall be made after inspection and acceptance.

MR. ABRAHAM BANGAYAN
BAC CHAIR

Dear Sir/Ma'am; After having carefully read and accepted your conditions as listed below, I/We quote you on the item at the following prices, to wit;

END USER:		Junel B. Guzman	DATE OF ACTIVITY (if any)		
PURPOSE:		For VP RDE 1 st quarter Office Supplies.			
No.	UNIT		QTY.	Unit Cost	Total Cost
1.	bottle	Alcohol, Ethyl, 500 ml	5		
2.	piece	Sign Pen, Black, liquid or gel	5		
3.	piece	Sign Pen, Blue, liquid or gel	5		
4.	piece	Battery, dry cell, size AA, Two (2) pieces per blister pack	5		
5.	piece	Battery, dry cell, size AAA, Two (2) pieces per blister pack	5		
6.	can	Air freshener, Aerosol type, 150g	5		
7.	can	Disinfectant spray, Aerosol type, 400g	5		
8.	can	Furniture cleaner, Aerosol type, 300ml	5		
9.	bottle	Liquid hand soap, 500ml	5		
10.	bundle	RAGS, all cotton, 1 kilo per buncle	1		
11.	bottle	Ink, for stamp pad, 50ml	1		
12.	box	Face mask, 3 ply, fifty (50) piece per box	10		
13.	piece	Data file box	5		
14.	pack	Folder with tab, A4, 100 pieces per pack	1		
15.	box	Index Tab, self-adhesive, transparent, 5 sets per box	1		
16.	piece	Puncher, paper, heavy duty	1		
17.	pack	Toilet Tissue Paper, 2 ply, 12 rolls in a pack	12		
18.	can	Insecticide, 600ml	5		
19.	piece	HP 130A Black LaserJet Toner Cartridge CF350A	3		
20.	piece	HP 130A Cyan LaserJet Toner Cartridge CF351A	3		
21.	piece	HP 130A Yellow LaserJet Toner Cartridge CF352A	3		
22.	piece	HP 130A Magenta LaserJet Toner Cartridge CF353A	3		
23.	piece	HP 126A LaserJet Imaging Drum, CE314A	1		
24.	piece	G-Tech Ballpen Refill, Blue, 0.4	3		



Republic of the Philippines
Cagayan State University
BIDS & AWARDS COMMITTEE

Tuguegarao City, Cagayan

Tel. No.: (078) 375-1672

Email: bacsecretariat@csu.edu.ph

25.	piece	G-Tech Ballpen Refill, Black, 0.4	3		
26.	piece	EPSON 001 ink, Black	5		
27.	piece	EPSON 001 ink, Cyan	5		
28.	piece	EPSON 001 ink, Magenta	5		
29.	piece	EPSON 001 ink, Yellow	5		
30.	bottle	Dishwashing Liquid, 500 ml	5		
31.	piece	Doormat	5		
	ABC:	87,500.00			

Canvassed as:

<input checked="" type="checkbox"/>	per lot
<input type="checkbox"/>	per item

Supplier's Printed Name and Signature _____

Tel. No/Cellphone No. _____

TIN #: _____

PhilGEps Registration No. _____

NOTE: A TRANSACTION FEE OF PHP 350.00 (ADA) IS CHARGED BY DBP FOR NON-DBP ACCOUNTS AND SUPPLIERS

GISELLE JOY B. LADERA
NAME AND SIGNATURE OF CANVASSER