



Republic of the Philippines  
Cagayan State University  
**BIDS & AWARDS COMMITTEE**

Tuguegarao City, Cagayan

Tel. No.: (078) 375-1672

Email: [bacsecretariat@csu.edu.ph](mailto:bacsecretariat@csu.edu.ph)

**F-BAC-1115**

**REQUEST FOR QUOTATION**

*For Small Value Procurement under Sec. 53.9 of the Revised IRR of R.A. 918*

**QUOTATION NUMBER: QN2023-04-01G**

**PR NUMBER: 2023-03-281**

**DATE: April 24, 2023**

The **Cagayan State University** is pleased to invite you to quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by you, or by your authorized representative within 3 days from receipt of this request for quotation.

**CONDITIONS:**

- 1 Quotation is INCLUSIVE OF TAX AND DELIVERY COST;
- 2 Delivery must be within 15 calendar days upon receipt of purchase order;
- 3 Price validity shall be for a period of 60 calendar days;
- 4 Warranty shall be for a period of 1 year from acceptance of the procuring entity;
- 5 Payment shall be made after inspection and acceptance.

**MR. ABRAHAM BANGAYAN**  
BAC CHAIR

Dear Sir/Ma'am; After having carefully read and accepted your conditions as listed below, I/We quote you on the item at the following prices, to wit;

END USER:		<b>MA. REMEDIOS E. TANGONAN</b>	DATE OF ACTIVITY (if any)		
PURPOSE:		FOR OFFICE USE.			
No.	UNIT		QTY.	Unit Cost	Total Cost
1.	<b>Cart</b>	Toner Cart, HP 136A	<b>15</b>		
		<b>Note: Item offered must be GENUINE.</b>			
	<b>ABC:</b>	<b>60,000.00</b>			

**Canvassed as:**

	per lot
✓	per item

**Supplier's Printed Name and Signature** \_\_\_\_\_

**Tel. No/Cellphone No.** \_\_\_\_\_

**TIN #:** \_\_\_\_\_

**PhilGEps Registration No.** \_\_\_\_\_

**NOTE: A TRANSACTION FEE OF PHP 350.00 (ADA) IS CHARGED BY DBP FOR NON-DBP ACCOUNTS AND SUPPLIERS**

**NAME AND SIGNATURE OF CANVASSER**